

VILLAGE OF BERRIEN SPRINGS REGULAR COUNCIL MEETING

Minutes of the Village of Berrien Springs Regular Council Meeting held on Monday, August 19, 2024. President Barry Gravitt called the council meeting to order at 6:00 p.m.

Present: President Barry Gravitt, President Pro-Tem Jack Davis, Trustees: Zach Fedoruk, Lonna Johnson, Sheila Snyder, Kristin von Maur, Mark VandeVere, Village Clerk Rachael Kuzda, and Attorney DeFrancesco.

Absent: None.

Also Present: *The Journal Era*, *The Herald Palladium*, and Bruce Stover.

All stood for the Pledge of Allegiance.

AGENDA APPROVAL:

***Moved** by Kristin von Maur seconded by Lonna Johnson to approve the agenda as presented. Ayes, 7; Nays, 0. Motion carried.

APPROVAL OF PREVIOUS MINUTES:

Approve the minutes of the Regular Council Meeting held on August 05, 2024.

***Moved** by Mark VandeVere seconded by Jack Davis to approve the minutes of the Regular Council Meeting held on August 05, 2024, as presented. Ayes, 7; Nays, 0. Motion carried.

CORRESPONDENCE:

1. Received info from the Community Outreach Program regarding Pipeline Safety Resources for Emergency and Public Officials.

AUDIENCE COMMENTS: None.

COMMITTEE REPORTS

FINANCE AND PERSONNEL – Chair: President Barry Gravitt

*Chair President Barry Gravitt gave a synopsis of the Finance & Personnel Committee Meeting held today, Monday, August 19, 2024, at 5:00 p.m.

Pay the bills.

***Moved** by Zach Fedoruk seconded by Lonna Johnson to pay the bills in the amount of \$49,032.21. Ayes, 7; Nays, 0. Motion carried.

Approve quote from Harbor Printing Service for printing the 2025 Village of Berrien Springs calendar.

***Moved** by Zach Fedoruk seconded by Mark VandeVere to approve option #2 from the quote from Harbor Printing Service for printing the 2025 Village of Berrien Springs calendar in the amount of \$1,892.00. Ayes, 7; Nays, 0. Motion carried.

Approve the annual “Resolution to Adopt the Annual Exemption Option As Set Forth In 2011 Public Act 152, The Publicly Funded Health Insurance Contribution Act”.

***Moved** by Jack Davis seconded by Zach Fedoruk to approve the annual “Resolution to Adopt the Annual Exemption Option As Set Forth In 2011 Public Act 152, The Publicly Funded Health Insurance Contribution Act”. Roll call vote: Kristin von Maur/Aye; Lonna Johnson/Aye; Jack Davis/Aye; Mark VandeVere/Aye; Sheila Snyder/Aye; Zach Fedoruk/Aye; President Barry Gravitt/Aye. Motion carried.

Approve the annual “Resolution for Designation of Street Administrator” as required by MDOT.

***Moved** by Zach Fedoruk seconded by Mark VandeVere to approve the annual “Resolution for Designation of Street Administrator” as required by MDOT. Roll call vote: Zach Fedoruk/Aye; Sheila Snyder/Aye; Mark VandeVere/Aye; Jack Davis/Aye; Lonna Johnson/Aye; Kristin von Maur/Aye; President Barry Gravitt/Aye. Motion carried.

Approve the annual “Performance Resolution For Municipalities” as required by MDOT.

***Moved** by Zach Fedoruk seconded by Lonna Johnson to approve the annual “Performance Resolution For Municipalities” as required by MDOT. Roll call vote: Mark VandeVere/Aye; Sheila Snyder/Aye; Zach Fedoruk/Aye; Kristin von Maur/Aye; Lonna Johnson/Aye; Jack Davis/Aye; President Barry Gravitt/Aye. Motion carried.

Approve the request from Clerk Rachael Kuzda to attend the MAMC Master’s Academy on December 03,2024, to December 05, 2024, in the amount of \$1,168.16.

***Moved** by Shelia Snyder seconded by Jack Davis to approve the request from Clerk Rachael Kuzda to attend the MAMC Master’s Academy on December 03,2024, to December 05, 2024, in the amount of \$1,168.16. Ayes, 7; Nays, 0. Motion carried.

PUBLIC PROPERTIES AND ORDINANCE – Chair: Kristin von Maur

*The next Public Properties and Ordinance Committee Meeting will be held immediately following the Council Meeting today, Monday, August 19, 2024.

FIRE –Village President Pro-Tem Jack Davis and Trustee Lonna Johnson are the Village Representatives.

*The next Fire Board Meeting is scheduled for Wednesday, September 25, 2024, at 5:00 p.m.

PUBLIC UTILITIES – Chair: Lonna Johnson

*Committee Member Mark VandeVere gave a synopsis of the Public Utilities Committee Meeting held on Wednesday, August 07, 2024, immediately following the Shamrock Park Committee Meeting.

Approve the meter split at 201 West Mars pending the development of a process where the bill payment is guaranteed.

***Moved** by Kristin von Maur seconded by Mark VandeVere to approve the meter split at 201 West Mars pending the development of a process where the bill payment is guaranteed. Ayes, 7; Nays, 0. Motion carried.

Approve the placement of crossing guard signs at 5 locations by the Berrien Springs Schools pending approval of the sign placement and design by Public Works Supervisor.

***Moved** by Sheila Snyder seconded by Kristin von Maur to approve the placement of crossing guard signs at 5 locations by the Berrien Springs Schools pending approval of the sign placement and design by Public Works Supervisor. Ayes, 7; Nays, 0. Motion carried.

Pumps for the Wastewater Treatment Plant.

***Moved** by Lonna Johnson seconded by Mark VandeVere to approve purchase of 1 Barnes 4XESCDF75N4 chopper pump at a delivered cost of \$10,080.00 and the purchase of 1 Barnes 4XESHDX75N4 solids handling pump at a delivered cost of \$11,180.00 from Solberg Knowles & Associates, for a total cost of \$21,260.00. Ayes, 7; Nays, 0. Motion carried.

SHAMROCK PARK COMMITTEE – Chair: Jack Davis

*Chair Jack Davis gave a synopsis of the Shamrock Park Committee Meeting held on Wednesday, August 07, 2024, at 4:00 p.m.

Approve park house eaves covering quote from Leaf Filters for an amount of \$2,880.00.

*Moved by Zach Fedoruk seconded by Mark VandeVere to approve park house eaves covering quote from Leaf Filters for an amount of \$2,880.00. Ayes, 7; Nays, 0. Motion carried.

Approve purchase of slag from Kenneth Smith Inc. in the amount of \$2,066.40.

*Moved by Mark VandeVere seconded by Jack Davis to approve purchase of slag from Kenneth Smith Inc. in the amount of \$2,066.40. Ayes, 7; Nays, 0. Motion carried.

Approve purchase of three new bathroom auxiliary box electric fixtures from Beaudoin Electrical Construction in the amount of \$2,700.00.

*Discussion held. Tabled for more investigation.

LIBRARY BOARD – Lonna Johnson

*Nothing new to report.

MEDIC 1 – Clerk Rachael Kuzda

*The next Regular Medic 1 Board Meeting, originally scheduled for Thursday August 22, is re-scheduled to Thursday, August 29, 2024.

RECREATION AUTHORITY – Jack Davis

*Jack Davis gave an update on the Recreation Authority.

POLICE COMMITTEE – Village President Barry Gravitt is the Village Representative

*The final Police Committee Meeting for 2024 is scheduled for Thursday, October 31, 2024, at 3:30 p.m.

HISTORIC DISTRICT STUDY COMMITTEE: Chair: Sheila Snyder

*Chair Sheila Snyder reported that the kickoff meeting with consultants is close to being scheduled.

COMMUNITY COORDINATOR/SOCIAL MEDIA COMMITTEE: Chair: Sheila Snyder

*The next Community Coordinator/Social Media Committee Meeting is scheduled for Wednesday, August 21, 2024, at 5:00 p.m.

AD HOC COMMITTEE: FERAL/STRAY CATS: Chair: Sheila Snyder

*Nothing new to report.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Reminder: the next Council Meeting will be held on Tuesday, September 03, 2024, due to Labor Day Holiday.
2. The Village Hall will be closed for Labor Day on Monday, September 02, 2024.

Approve the proposed 2025 Calendar Dates for Activities from the Community Coordinator.

*Moved by Zach Fedoruk seconded by Lonna Johnson to approve the proposed 2025 Calendar Dates for Activities from the Community Coordinator. Ayes, 7; Nays, 0. Motion carried.

AUDIENCE COMMENTS: None.

ADJOURNMENT:

***Moved** by Kristin von Maur seconded by Zach Fedoruk to adjourn at 6:33 p.m. Ayes, 7; Nays, 0.
Motion carried.

Rachael Kuzda, MiPMC
Village Clerk

Barry Gravitt
Village President