



Village of Berrien Springs

112 N. Cass Street, PO Box 182, Berrien Springs, MI 49103
269-473-6921

Request for Proposal

Removal of Wolf's Prairie Playground Structure in Berrien Springs, MI

7-31-2025

1. Introduction

The Village of Berrien Springs is seeking proposals from qualified contractors for the complete removal and disposal of the existing wooden playground structure located at Grove Park, 616 S Main St, Berrien Springs, MI 49103. The objective of this project is to safely and efficiently remove the outdated structure, preparing the site for future park improvements.

2. Background

Wolf's Prairie Playground, situated at 616 S Main St, Berrien Springs, MI 49103, is a community park offering scenic views, picnic areas, and a playground. The existing wooden playground structure, while a valued amenity, has reached the end of its useful life and requires removal. The Village is committed to maintaining a safe and enjoyable park environment for all residents and visitors.

3. Scope of work

The selected contractor will be responsible for the following:

- **Site Preparation:** Securing the site, establishing a safety perimeter, and implementing measures to prevent public access during the project duration.
- **Structure Removal:** Complete disassembly and removal of all components of the existing wooden playground structure, including but not limited to the main play structure, swings, slides, bridges, and any associated foundations or footings.
- **Material Disposal:** Proper disposal of all removed materials, including wood, metal, and any other components, in accordance with all applicable local, state, and federal regulations.
- **Ground Surface Restoration:** Removal of any existing surfacing material within the playground area (e.g., wood chips, weed barrier, stone) and restoration of the ground surface to a level and safe condition suitable for future development.
- **Cleanup:** Thorough cleanup of the work area, removing all debris and ensuring the park is left in a clean and safe condition.

The Village of Berrien Springs is an Equal Opportunity Provider and Employer



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4. Submittal requirements

Interested contractors must submit a proposal that includes the following:

- Company Information: Company name, address, contact information, and relevant licenses and certifications.
- Project Plan: Detailed methodology for completing the scope of work, including a timeline.
- Waste Disposal Plan: Description of how materials will be disposed of, demonstrating adherence to environmental regulations.
- Cost Proposal: Total cost for removal and site rehabilitation.
- Insurance: Proof of liability insurance and worker's compensation insurance.

5. Timeline

The Village of Berrien Springs anticipates the removal of the playground structure to be completed within 1 week (contractors to specify proposed timeline within the proposal) of the contract award. The exact start date will be mutually agreed upon with the selected contractor.

6. Evaluation criteria

Proposals will be evaluated based on the following criteria:

- Experience and Qualifications: Demonstrated experience in similar projects and the expertise of the proposed team.
- Project Plan: Clarity, completeness, and feasibility of the proposed project plan.
- Safety Record: Contractor's commitment to safety and adherence to safety regulations.
- Cost: Competitiveness of the proposed budget.



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7. Disclaimer

The Client reserves the right to accept or reject any or all proposals received, waive any irregularities in proposals, and to further negotiate with any source, in any manner necessary, deemed to be in the best interest of the Village. The Client is not obligated to award the contract to the lowest bidder. The Village is not liable for any costs related to the Proponent's preparation of their proposals.

8. Submission details

Proposals should be submitted to Dave Kunde Public Works Superintendent at, 112 North Cass St. Berrien Springs, MI or by e-mail to PWS@villageofberriensprings.com by August 18, 2025 at 11:00 am. Please clearly label your submission: **"RFP: Wolf's Prairie Playground Removal."**

9. Contact information

For questions or inquiries regarding this RFP, please contact Dave Kunde Public Works Superintendent at (269)208-5007 or PWS@villageofberriensprings.com.

