

VILLAGE OF BERRIEN SPRINGS REGULAR COUNCIL MEETING

Minutes of the Village of Berrien Springs Regular Council Meeting held on Tuesday, September 02, 2025.

President Sheila Snyder called the council meeting to order at 6:00 p.m.

Present: President Sheila Snyder, President Pro-Tem Jack Davis, Trustees: Zach Fedoruk, Lonna Johnson, Christopher Perez, Kristin von Maur, Mark VandeVere, Village Clerk Rachael Kuzda, and Attorney DeFrancesco.

Absent: None.

Also Present: *The Journal Era*, Bruce Stover, and several audience members.

All stood for the Pledge of Allegiance.

AGENDA APPROVAL:

***Moved** by Mark VandeVere seconded by Zach Fedoruk to approve the agenda with an addition under New Business: Bid Submission and Acceptance Protocol. Ayes, 7; Nays, 0. Motion carried.

APPROVAL OF PREVIOUS MINUTES:

Approve the minutes of the Regular Council Meeting held on August 25, 2025, and the Business Owner Forum held on August 25, 2025.

***Moved** by Zach Fedoruk seconded by Christopher Perez to approve the minutes of the Regular Council Meeting held on August 25, 2025, and the Business Owner Forum held on August 25, 2025, as presented. Ayes, 7; Nays, 0. Motion carried.

CORRESPONDENCE:

1. Central County Senior Center September 2025 newsletter received.

AUDIENCE COMMENTS: None.

COMMITTEE REPORTS

FINANCE AND PERSONNEL – Chair: President Sheila Snyder

*The next Finance & Personnel Committee Meeting is scheduled for Wednesday, September 10, 2025, at 6:30 p.m.

Pay the bills.

***Moved** by Zach Fedoruk seconded by Kristin von Maur to pay the bills in the amount of \$30,796.64. Ayes, 7; Nays, 0. Motion carried.

PUBLIC PROPERTIES AND ORDINANCE – Chair: Kristin von Maur

*Chair Kristin von Maur gave a synopsis of the Special Public Properties and Ordinance Committee Meeting held on Thursday, September 10, 2025, at 5:30 p.m.

*The next Public Properties and Ordinance Committee Meeting is scheduled for Wednesday, September 10, 2025, at 5:30 p.m.

FIRE –Village President Pro-Tem Jack Davis and Trustee Lonna Johnson are the Village Representatives.

*The next Fire Board Meeting is scheduled for Wednesday, September 24, 2025, at 5:00 p.m.

PUBLIC UTILITIES – Chair: Mark VandeVere

*The next Public Utilities Committee Meeting is scheduled for Wednesday, September 10, 2025, at 5:30 p.m.

SHAMROCK PARK COMMITTEE – Chair: Jack Davis

*The next Shamrock Park Committee Meeting is scheduled for Wednesday, September 10, 2025, at 4:00 p.m.

Matterport 360 Virtual Tour quote in the amount of \$73.29 per month.

***Moved** by Christopher Perez seconded by Kristin von Maur to approve the Matterport 360 Virtual Tour of Shamrock Park quote in the amount of \$73.29 per month. Ayes, 7; Nays, 0. Motion carried.

LIBRARY BOARD – Lonna Johnson

*Council received the Berrien Springs Community Library Minutes of the Board Meeting held on July 24, 2025.

*Council received the Berrien Springs Community Library Minutes of the Special Board Meeting held on August 06, 2025.

*The next Library Board Meeting is scheduled for Thursday, September 25, 2025, at 1:00 p.m.

MEDIC 1 – Clerk Rachael Kuzda

*Clerk Rachael Kuzda gave a synopsis of the Regular Medic 1 Board Meeting held on Thursday, August 28, 2025.

*The Regular Medic 1 Board Meeting held on Thursday, September 25, 2025, at 8:30 a.m.

RECREATION AUTHORITY – Jack Davis

*Trustee Jack Davis gave a synopsis.

POLICE COMMITTEE – Village President Sheila Snyder is the Village Representative

*The last Police Committee Meeting of 2025 is scheduled for Thursday, October 30, 2025, at 3:30 p.m.

HISTORIC DISTRICT STUDY COMMITTEE: Chair: President Sheila Snyder

*Nothing new to report.

COMMUNITY ENGAGEMENT COORDINATOR COMMITTEE: Chair: President Sheila Snyder

*The next Community Coordinator/Social Media Committee Meeting is scheduled for Wednesday, September 10, 2025, at 5:00 p.m.

AD HOC COMMITTEE: FERAL/STRAY CATS: Chair: Lonna Johnson

*Chair Lonna Johnson reported they are still catching cats, and the next Committee Meeting will be scheduled soon.

UNFINISHED BUSINESS:

1. REMINDER: A public hearing is scheduled before the regular Council Meeting on Monday, September 15, 2025, at 5:45 p.m. regarding amended zoning ordinance.

NEW BUSINESS:

Bid Submission and Acceptance Protocol.

*Discussion held on creating a bid submission and acceptance protocol that will come before the council to approve.

***Moved** by Zach Fedoruk seconded by Kristin von Maur to rescind Pelly Excavating's bid approval and bring bid to the table Russel's [C & I Excavation] bid for consideration. Roll call vote: Jack Davis/Nay; Lonna Johnson/Nay; Kristin von Maur/Aye; Mark VandeVere/Nay; Christopher Perez/Nay; Zach Fedoruk/Aye; President Sheila Snyder/Nay. Motion failed.

AUDIENCE COMMENTS: None.

*Errol Prentice addressed the council to ask about Grove Park/playground and the new trash service.
Brief discussion held.

ADJOURNMENT:

***Moved** by Mark VandeVere seconded by Kristin von Maur to adjourn at 6:39 p.m. Ayes, 7; Nays, 0.
Motion carried.

Rachael Kuzda, MiPMC
Village Clerk

Sheila Snyder
Village President