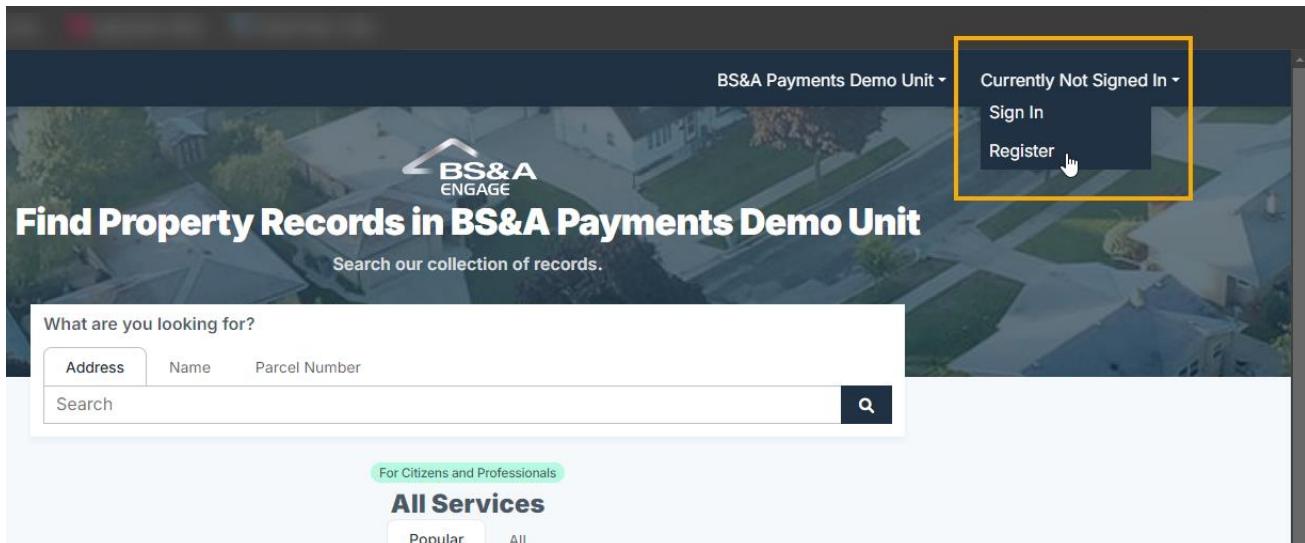


BS&A Online: Creating an Account

1. Click the link on your municipality's website
2. Click Currently Not Signed in > Register



3. Fill in the Create a New Account form and click Create Account

A screenshot of the 'Create a new account' form. The form includes fields for 'Username*', 'Email Address*', 'Confirm Email Address*', 'Password*', 'Re-enter Password*', and a checkbox for 'I agree to the BS&A Online Terms of Use'. Below the form is a reCAPTCHA verification box. A large 'Create Account' button is at the bottom.

4. Check your email for a link > click the link to get the Sign In window > enter your Username and Password > click Sign In

Sign in

If you already have an account through BS&A Online (or through our previous portal, Internet Services), please enter your username and password.

Username: merrilee

Password:

Keep me signed in

 Sign In

Forgot your username or password? [Click here for help.](#)

Create a new account

Don't have an account with BS&A Online, or would like to create a new one?

[Create An Account](#)

Need Some Help?

Frequently Asked Questions

5. If you would like to pay one or more bills, please see the document entitled *BS&A Payments: Pay a Bill*