

## VILLAGE OF BERRIEN SPRINGS REGULAR COUNCIL MEETING

Minutes of the Village of Berrien Springs Regular Council Meeting held on Monday, April 06, 2026. President Sheila Snyder called the council meeting to order at 6:00 p.m.

Present: President Sheila Snyder, President Pro-Tem Jack Davis, Trustees: Zach Fedoruk, Lonna Johnson, Christopher Perez, Kristin von Maur, Mark VandeVere, and Village Clerk Rachael Kuzda. Absent: None.

Also Present: *The Journal Era* and several audience members.

All stood for the Pledge of Allegiance.

### AGENDA APPROVAL:

\***Moved** by Zach Fedoruk seconded by Mark VandeVere to approve the agenda as presented. Ayes, 7; Nays, 0. Motion carried.

### APPROVAL OF PREVIOUS MINUTES:

**Approve the minutes of the Regular Council Meeting held on March 16, 2026.**

\***Moved** by Jack Davis seconded by Lonna Johnson to approve the minutes of the Regular Council Meeting held on March 16, 2026, as presented. Ayes, 7; Nays, 0. Motion carried.

### CORRESPONDENCE:

1. *Central County Senior Center* April 2026 newsletter received.
2. Community Walkability & Visual Improvement Proposal email from Karina Martinez received.

### AUDIENCE COMMENTS:

Kim Keigley, owner of Coastline Realty Group, addressed the council regarding Food Truck Friday at Refined.

Heidi Snowden addressed the council regarding the Cars and Coffee Event.

### COMMITTEE REPORTS

**FINANCE AND PERSONNEL** – Chair: President Sheila Snyder

\*The next Finance & Personnel Committee Meeting is scheduled for Wednesday, April 15, 2026, at 6:30 p.m.

#### **Pay the bills.**

\***Moved** by Zach Fedoruk seconded by Mark VandeVere to pay the bills in the amount of \$106,358.60. Ayes, 7; Nays, 0. Motion carried.

**Approve the USDA RD Water & Sewer Infrastructure Improvements Bond Interest due in the total amount of \$20,680.00.**

\***Moved** by Zach Fedoruk seconded by Jack Davis to approve the USDA RD Water & Sewer Infrastructure Improvements Bond Interest due in the total amount of \$20,680.00. Ayes, 7; Nays, 0. Motion carried.

**Approve the Invoice from Berrien County for Water/Sewage Improvements No. 29 Bond due in the amounts of Principal \$200,000.00 & Interest \$12,306.75 for a total amount due of \$212,306.75.**

\***Moved** by Zach Fedoruk seconded by Mark VandeVere to approve the Invoice from Berrien County for Water/Sewage Improvements No. 29 Bond due in the amounts of Principal \$200,000.00 & Interest \$12,306.75 for a total amount due of \$212,306.75. Ayes, 7; Nays, 0. Motion carried.

**Approve Contract for Legal Representation from the Law Office of Sara A. Senica, PLLC.**

\***Moved** by Zach Fedoruk seconded by Kristin von Maur to approve the Contract for Legal Representation from the Law Office of Sara A. Senica, PLLC. Ayes, 7; Nays, 0. Motion carried.

**PUBLIC PROPERTIES AND ORDINANCE** – Chair: Kristin von Maur

\*The next Public Properties and Ordinance Committee Meeting is scheduled for Wednesday, April 15, 2026, at 5:30 p.m.

**Villwocks Outdoor Living Proposal #11283 Irrigation Streetscape redo.**

\***Moved** by Lonna Johnson seconded by Mark VandeVere to approve Villwocks Outdoor Living Proposal #11283 Irrigation Streetscape redo in the amount of \$4,584.70. Ayes, 7; Nays, 0. Motion carried.

**Villwocks Outdoor Living Proposal #12949 Village Hall Installation Contract.**

\***Moved** by Jack Davis seconded by Zach Fedoruk to approve Villwocks Outdoor Living Proposal #12949 Village Hall Installation Contract in the amount of \$8,307.25 and no optional services. Ayes, 6; Nays, 1 (Lonna Johnson). Motion carried.

**FIRE** –Village President Pro-Tem Jack Davis and Trustee Lonna Johnson are the Village Representatives.

\*Representative Jack Davis gave a synopsis of the Fire Board Meeting held on Wednesday, March 25, 2026, at 5:00 p.m.

\*The next Fire Board Meeting is scheduled for Wednesday, May 27, 2026, at 5:00 p.m.

**PUBLIC UTILITIES** – Chair: Mark VandeVere

\*The next Public Utilities Committee Meeting is scheduled for Wednesday, April 15, 2026, at 5:30 p.m.

**SHAMROCK PARK COMMITTEE** – Chair: Jack Davis

\*The next Shamrock Park Committee Meeting has been rescheduled from Wednesday, April 15, 2026, at 4:00 p.m. to Wednesday, April 08, 2026, at 4:00 p.m.

**LIBRARY BOARD** – Lonna Johnson

\*Council received the minutes from the Library Board Meetings held on December 18, 2025, and February 26, 2026. The January meeting was cancelled.

**Approve re-appointing Kristine Conklin as a Village Representative on the Berrien Springs Community Library Board for a three-year term from April 1, 2026 – March 31, 2029.**

\***Moved** by Kristin von Maur seconded by Jack Davis to approve re-appointing Kristine Conklin as a Village Representative on the Berrien Springs Community Library Board for a three-year term from April 1, 2026 – March 31, 2029. Ayes, 7; Nays, 0. Motion carried.

**MEDIC 1** – Clerk Rachael Kuzda

\*Clerk Rachael Kuzda gave a synopsis of the Regular Medic 1 Board Meeting held on Thursday, March 26, 2026, at 8:30 a.m.

\*Copies of the PWW Advisory Group presentations were emailed to Council Members.

**RECREATION AUTHORITY** – Jack Davis

\*Jack Davis gave an update on the Recreation Authority.

**POLICE COMMITTEE** – Village President Sheila Snyder is the Village Representative

\*The next Regular Police Committee Meeting is scheduled for Thursday, April 30, 2026, at 3:30 p.m.

**HISTORIC DISTRICT STUDY COMMITTEE:** Chair: President Sheila Snyder

\*Chair Sheila Snyder reported that we are working on the approved edits to finalize the report.

**COMMUNITY ENGAGEMENT COORDINATOR COMMITTEE:** Chair: President Sheila Snyder

\*The next Community Coordinator/Social Media Committee Meeting is scheduled for Wednesday, April 15, 2026, at 5:00 p.m.

**AD HOC COMMITTEE: FERAL/STRAY CATS:** Chair: Lonna Johnson

\*The next Ad Hoc Feral/Stray Cats Committee Meeting is scheduled for Tuesday, April 21, 2026, at 5:00 p.m.

**ADVISORY PARK COMMITTEE:** Chair: Christopher Perez

\*Chair Christopher Perez gave a synopsis of the Advisory Park Committee Meeting held on Monday, March 23, 2026, at 5:00 p.m.

\*The Advisory Park Committee Meeting scheduled for Friday, April 17, 2026, at 3:30 p.m. at the Courthouse Square has been cancelled and a new date for the next meeting is to be determined.

\*The Drawn to Play fundraising event is postponed and more details will be coming.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

**Approve updated Vital Record Control Master Service Agreement for Document Destruction Services (shredding).**

\***Moved** by Zach Fedoruk seconded by Mark VandeVere to approve the updated Vital Record Control Master Service Agreement for Document Destruction Services (shredding). Ayes, 7; Nays, 0. Motion carried.

**Reorganize Village Parks Governance and Funding.**

\***Moved** by Mark VandeVere seconded by Zach Fedoruk to “Reorganize Village Parks Governance and Funding” as present. Discussion held. The motion was withdrawn.

\***Moved** by Mark VandeVere seconded by Zach Fedoruk to approve sending the “Reorganize Village Parks Governance and Funding” document to our Legal Representation to review and modify the document as needed to fit the General Law Village Act of 1895. Ayes, 7; Nays, 0. Motion carried.

**Pavillion at Grove Park.**

\***Moved** by Jack Davis seconded by Mark VandeVere to approve having the Public Works Superintendent obtain bids to rebuild the pavilion that we lost at Grove Park. Ayes, 7; Nays, 0. Motion carried.

**AUDIENCE COMMENTS:**

Community Engagement Coordinator Jennifer Marren addressed the council regarding a few updates on the new playground, fundraising, and signage.

**ADJOURNMENT:**

\***Moved** by Lonna Johnson seconded by Christopher Perez to adjourn at 7:36 p.m. Ayes, 7; Nays, 0. Motion carried.

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Rachael Kuzda, MiPMC  
Village Clerk

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Sheila Snyder  
Village President