

VILLAGE OF BERRIEN SPRINGS REGULAR COUNCIL MEETING

Minutes of the Village of Berrien Springs Regular Council Meeting held on Monday, August 03, 2026.
President Sheila Snyder called the council meeting to order at 6:01 p.m.

Present: President Sheila Snyder, President Pro-Tem Jack Davis; Trustees: Zach Fedoruk, Christopher Perez, Mark VandeVere, and Village Clerk Rachael Kuzda.

Absent: Trustees Lonna Johnson and Kristin von Maur.

Also Present: *The Journal Era* and several audience members.

All stood for the Pledge of Allegiance.

AGENDA APPROVAL:

***Moved** by Zach Fedoruk seconded by Mark VandeVere to approve the agenda with additions under Finance and Personnel #2 Accept the resignation of Community Engagement Coordinator Jennifer Marren and New Business #3 Approve the post of the openings for the Berrien Springs Village Historic District Commission. Ayes, 5; Nays, 0. Motion carried.

APPROVAL OF PREVIOUS MINUTES:

Approve the minutes of the Regular Council Meeting held on July 20, 2026.

***Moved** by Jack Davis seconded by Christopher Perez to approve the minutes of the Regular Council Meeting held on July 20, 2026, as presented. Ayes, 5; Nays, 0. Motion carried.

CORRESPONDENCE:

1. *Central County Senior Center* August 2026 newsletter received.

AUDIENCE COMMENTS: None.

COMMITTEE REPORTS

FINANCE AND PERSONNEL – Chair: President Sheila Snyder

*The next Finance & Personnel Committee Meeting is scheduled for Wednesday, August 12, 2026, at 6:30 p.m.

Pay the bills.

***Moved** by Zach Fedoruk seconded by Mark VandeVere to pay the bills in the amount of \$423,082.97. Ayes, 5; Nays, 0. Motion carried.

Accept the resignation of Community Engagement Coordinator Jennifer Marren.

***Moved** by Zach Fedoruk seconded by Christopher Perez to accept the resignation of Community Engagement Coordinator Jennifer Marren, effective Tuesday, July 21, 2026. Ayes, 5; Nays, 0. Motion carried.

PUBLIC PROPERTIES AND ORDINANCE – Chair: Kristin von Maur

*The next Public Properties and Ordinance Committee Meeting is scheduled for Wednesday, August 12, 2026, at 5:30 p.m.

FIRE –Village President Pro-Tem Jack Davis and Trustee Lonna Johnson are the Village Representatives.

*Council received the minutes of the Fire Board Meeting held on Wednesday, July 22, 2026, at 5:00 p.m.

*The next Fire Board Meeting is scheduled for Wednesday, September 23, 2026, at 5:00 p.m.

PUBLIC UTILITIES – Chair: Mark VandeVere

*The next Public Utilities Committee Meeting is scheduled for Wednesday, August 12, 2026, at 5:30 p.m.

SHAMROCK PARK COMMITTEE – Chair: Jack Davis

*The next Shamrock Park Committee Meeting is scheduled for Wednesday, August 12, 2026, at 4:00 p.m.

LIBRARY BOARD – Lonna Johnson

*The next Library Board Meeting is scheduled for Thursday, August 27, 2026, at 1:00 p.m.

MEDIC 1 – Clerk Rachael Kuzda

*Clerk Rachael Kuzda gave a synopsis of the Regular Medic 1 Board Meeting held on Thursday, July 23, 2026.

*Council received the Minutes of the Regular Medic 1 Board Meeting held on June 25, 2026.

*Council received the June 2026 Medic 1 Operations Summary.

*The next Regular Medic 1 Board Meeting scheduled for Thursday, August 27, 2026, at 8:30 a.m.

RECREATION AUTHORITY – Jack Davis

*Jack Davis gave an update on the Recreation Authority.

POLICE COMMITTEE – Village President Sheila Snyder is the Village Representative

*President Sheila Snyder gave a synopsis of the Police Committee Meeting held on Thursday, July 30, 2026, at 3:30 p.m.

*The next Police Committee Meeting is scheduled for Thursday, October 29, 2026, at 3:30 p.m.

HISTORIC DISTRICT STUDY COMMITTEE: Chair: President Sheila Snyder

COMMUNITY ENGAGEMENT COORDINATOR COMMITTEE: Chair: President Sheila Snyder

*The Community Engagement Coordinator Committee Meeting scheduled for Wednesday, August 12, 2026, at 5:00 p.m. is cancelled.

AD HOC COMMITTEE: FERAL/STRAY CATS: Chair: Lonna Johnson

*The next Ad Hoc Feral/Stray Cats Committee is scheduled for Tuesday, August 11, 2026, at 5:00 p.m.

ADVISORY PARK COMMITTEE: Chair: Christopher Perez

UNFINISHED BUSINESS:

Food Truck Ordinance Amendment.

***Moved** by Mark VandeVere seconded by Christopher Perez to approve Food Truck Ordinance Amendment: An Ordinance to Amend Chapter 29 Entitled “Mobile Food Service Regulations and Permitting” of the Village Code by Adding a New Subsection E. Under Section 5, Entitled “Regulations For Mobile Food Service Providers Operating on Commercially Zoned Private Property or School Property,” to Require a Thirty (30) Foot Setback Form Intersections and Driveways When Operating on Private Property and to Renumber the Remaining Subsections. Roll call vote: Christopher Perez/Aye; Zach Fedoruk/Nay; Jack Davis/Aye; Mark VandeVere/Aye; President Sheila Snyder/Aye. Absent: Trustees Lonna Johnson and Kristin von Maur. Motion carried.

Rescind Food Truck Ordinance Amendment.

***Moved** by President Sheila Snyder seconded by Zach Fedoruk to approve rescinding the Food Truck Ordinance Amendment: An Ordinance to Amend Chapter 29 Entitled “Mobile Food Service Regulations and Permitting” of the Village Code by Adding a New Subsection E. Under Section 5, Entitled “Regulations For Mobile Food Service Providers Operating on Commercially Zoned Private Property or School Property,” to Require a Thirty (30) Foot Setback Form Intersections and Driveways When Operating on Private Property and to Renumber the Remaining Subsections. Roll call vote: Jack Davis/Aye; Zach Fedoruk/Aye; Christopher Perez/Aye; Mark VandeVere/Aye; President Sheila Snyder/Aye. Absent: Trustees Lonna Johnson and Kristin von Maur. Motion carried.

NEW BUSINESS:**Appeals fees.**

***Moved** by Christopher Perez seconded by Jack Davis to approve the Resolution Setting the Construction Board of Appeals Application Fee Under Chapter 12, Building and Building Regulations. Roll call vote: Mark VandeVere/Aye; Christopher Perez/Aye; Zach Fedoruk/Aye; Jack Davis/Aye; President Sheila Snyder/Aye. Absent: Trustees Lonna Johnson and Kristin von Maur. Motion carried.

Approve the post of the openings for the Berrien Springs Village Historic District Commission.

***Moved** by Zach Fedoruk seconded by Mark VandeVere to approve the post of the openings for the Berrien Springs Village Historic District Commission. Ayes, 5; Nays, 0. Motion carried.

Reminder: The next Council meeting is scheduled for the fourth Monday of the month, on August 24th, due to the Berrien County Youth Fair.

AUDIENCE COMMENTS:

*Bruce Stover addressed the council regarding the appeals fees, food truck ordinance, and e-bikes in the Village.

ADJOURNMENT:

***Moved** by Mark VandeVere seconded by Zach Fedoruk to adjourn at 7:28 p.m. Ayes, 5; Nays, 0. Motion carried.

Rachael Kuzda, MiPMC
Village Clerk

Sheila Snyder
Village President

